



# Power Platform Governance & Adoption

Implement a grow-as-you-go governance model for your organization  
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# Negar Shahbaz



- Microsoft Cloud Solution Architect (Power Platform, Azure IPaaS, Azure AI, Microsoft 365, MS Fabric)
- Started career as a .NET web developer in 2002
- Been Working with Power Platform since 2020
- Community Speaker (i.e. EPPC22 & EPPC24)
- Co-Organizer at "Azure Skåne" and "Power Platform Community Sweden South"

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 @NegarShahbaz

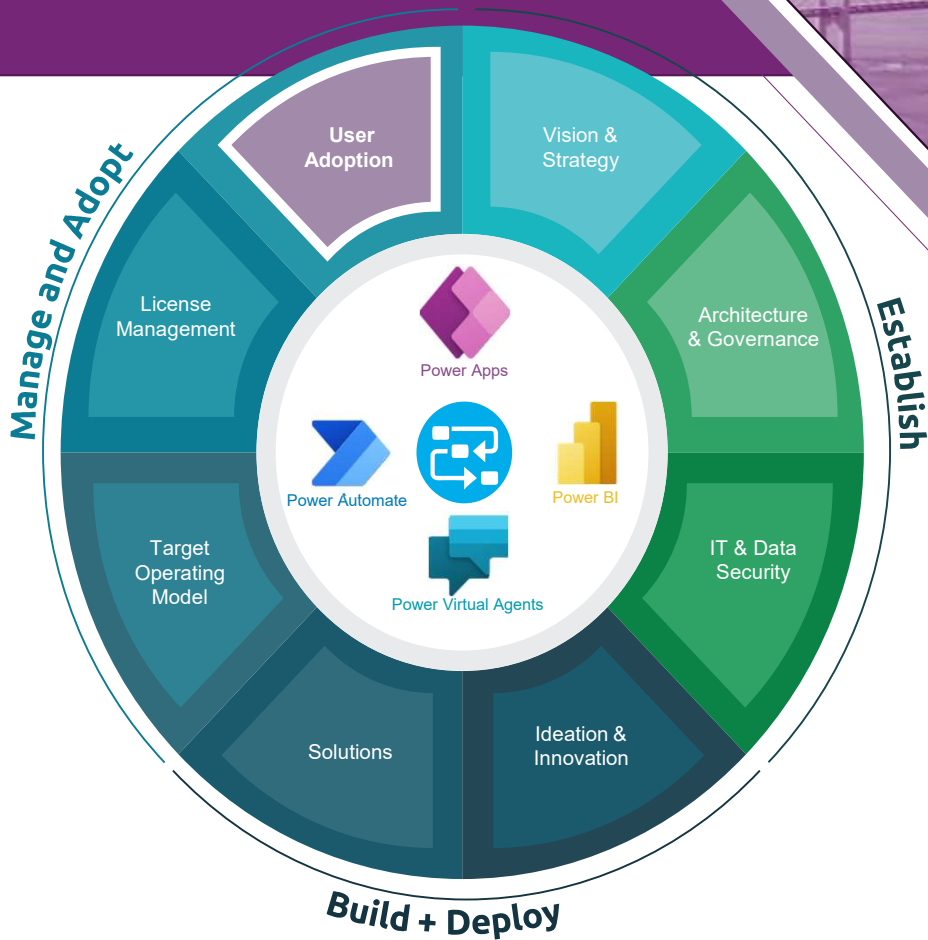
 @negarfield2.bsky.social



# AGENDA

- Adoption Maturity Model
- Governance & Adoption Toolset
- Digital Guardrails – CoE Starter Kit
- KPI Benchmark on SMART Goals

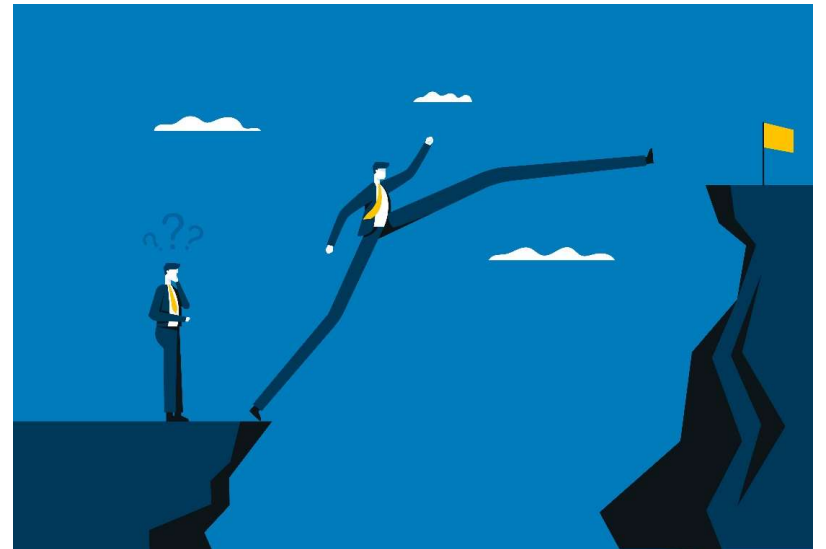




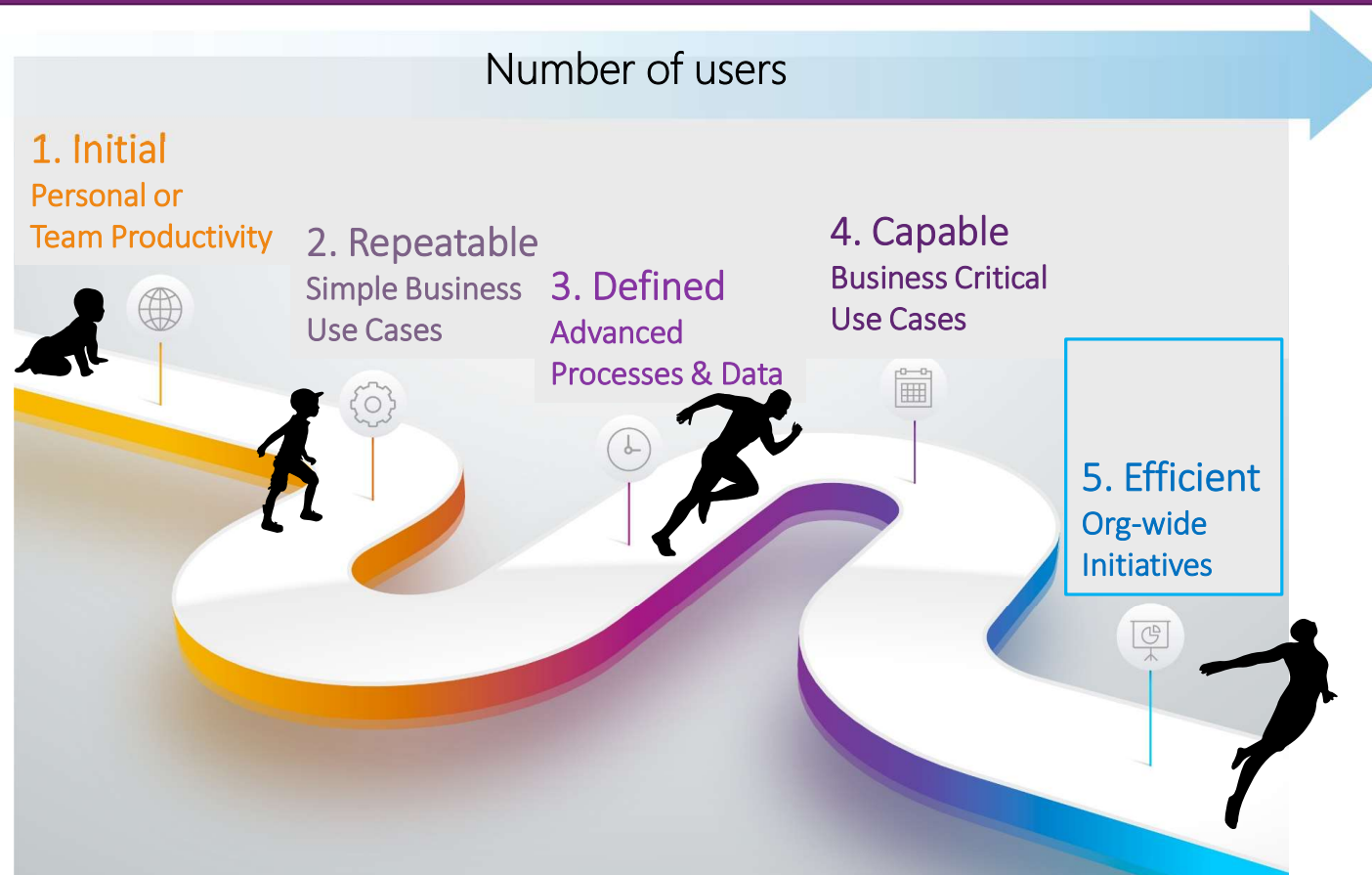
# Power Platform Adoption

# Business Challenges

- Uncertainty: how to start your transformation
- Fear of “lack of control”
- An ideation funnel demands resources / Fear of Change
- Understand use cases for Power Platform / Fear of Change

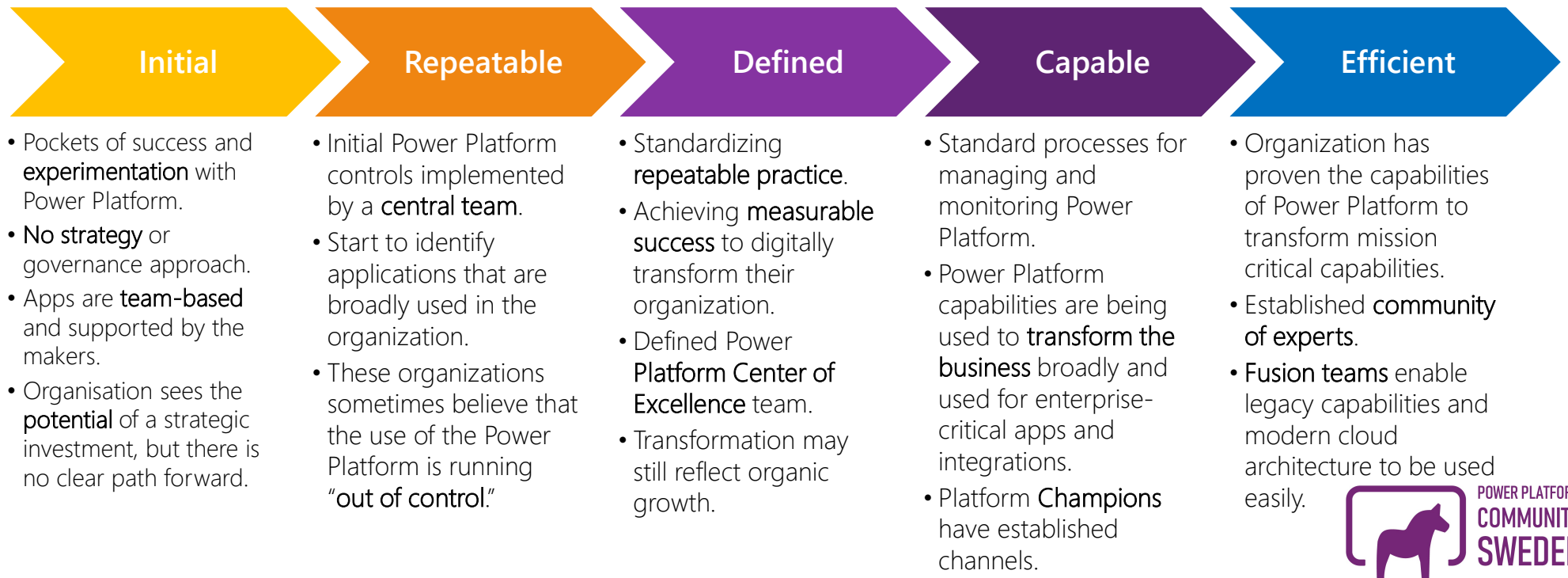


# Adoption Maturity Model (Based on CMM)



# Assess your organization's Maturity Level

The Power Platform Adoption Maturity Model identifies consistent themes, patterns, practices, and behaviors applied by the most successful organizations as they implement digital transformations with Power Platform. This model can help you understand your capabilities along multiple dimensions and identify areas of focus to help advance further.



# Assessment Matrix

Level 500	Efficient	<ul style="list-style-type: none"> <li>*Power Platform is key part of the digital transformation strategy.</li> <li>*Vision &amp; strategy understood by all org-wide initiatives.</li> <li>*Deliver large-scale apps</li> </ul>	<ul style="list-style-type: none"> <li>* Big Picture</li> <li>* Measure &amp; Visualize Business Value</li> <li>* Dashboards &amp; reporting enabling decision making</li> <li>* Executive visibility of B-value &amp; impact</li> </ul>	<ul style="list-style-type: none"> <li>* Large internal community with Proven Value</li> <li>* Career path for makers</li> <li>* Community of Mentors</li> <li>* Common development strategy &amp; goals for citizen and pro developers</li> </ul>	Enterprise Architecture decisions shared in the community: including practices to be followed inside the organization	<ul style="list-style-type: none"> <li>* Automation to support activities via bots and flows</li> <li>* Expected responsibilities &amp; ownership is fully understood per role</li> </ul>	<ul style="list-style-type: none"> <li>* Each fusion team owns their own ALM processes</li> <li>* Environment lifecycle management is automated</li> </ul>	<ul style="list-style-type: none"> <li>* Teams accommodated cross-functional skills</li> <li>* Common Dev strategy</li> <li>* Common goals for citizens &amp; pro developers per project</li> </ul>
Level 400	Capable	<ul style="list-style-type: none"> <li>* Established CoE Team</li> <li>* Increased efficiency</li> <li>* Supports rapidly changing business needs</li> <li>* Business plans shared across departments</li> </ul>	<ul style="list-style-type: none"> <li>* Using quantitative &amp; qualitative measures to control/predict &amp; enhance business efficiency</li> <li>* CoE Starter Kit</li> <li>* Innovation backlog for measuring adopted business value</li> </ul>	<ul style="list-style-type: none"> <li>* Regular events for Champions like Hackathons</li> <li>* Assessments and maker certificates</li> <li>* Sharing &amp; celebrating success stories</li> <li>* Show &amp; Tell sessions</li> <li>* Adoption Campaign</li> </ul>	<ul style="list-style-type: none"> <li>* Reactive governance</li> <li>* Identify business critical apps based on reports</li> <li>* Maintain tenant hygiene by operation team</li> <li>* Maker responsibilities are defined, understood and communicated</li> </ul>	<ul style="list-style-type: none"> <li>* Dedicated support team</li> <li>* Continuous improvement plans aligned with business strategy</li> <li>* Clear roles &amp; responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>* Env lifecycle management</li> <li>* Defined ALM processes centrally</li> <li>* Admin governance tasks are automated</li> </ul>	<ul style="list-style-type: none"> <li>* Cross-functional teams</li> <li>* Collaboration for infra change and enablement</li> <li>* Use of CDS to help data reuse</li> </ul>
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		Vision & Strategy	Business Value	Nurture	Admin & Governance	Support	Automation	Fusion Teams

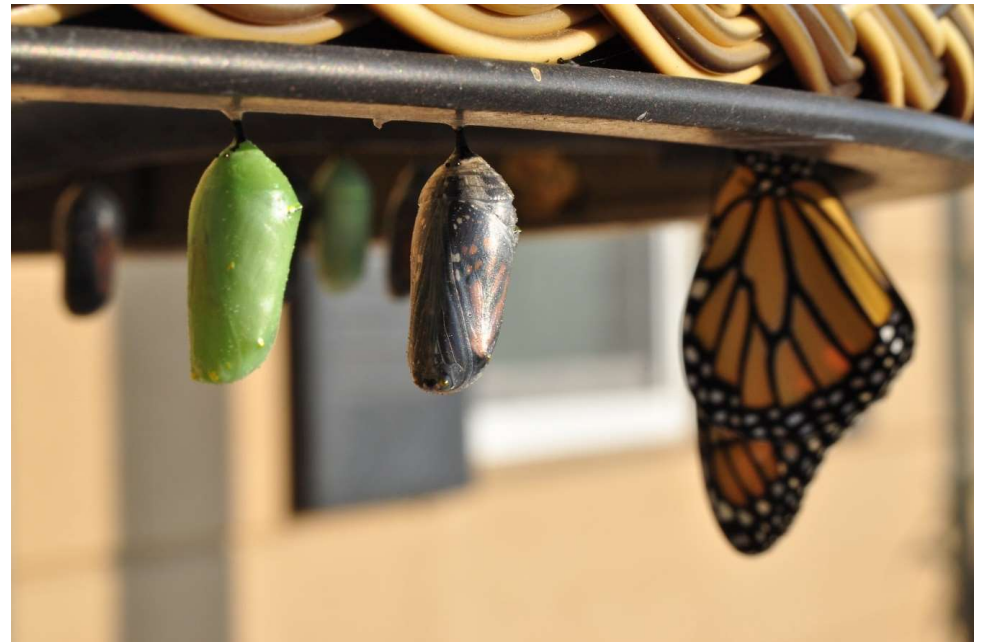
PLATFORM



# Assessment Matrix – Where is my organization standing?

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# Unlock Potential During the Adoption Journey



# Action Matrix

Level 5	<i>Efficient</i>	<ul style="list-style-type: none"> <li>* Optimize Governance Rules</li> <li>* Go all the way with managed environments</li> <li>* Automate the expiry of unused assets</li> </ul>
Level 4	<i>Capable</i>	<ul style="list-style-type: none"> <li>* Review &amp; optimize your data policies</li> <li>* Automate ALM</li> <li>* Personalize CoE solutions</li> <li>* Enhance analytics with Export to Data Lake</li> </ul>
Level 3	<i>Defined</i>	<ul style="list-style-type: none"> <li>* Establish a CoE Team</li> <li>* Install MS CoE StarterKit</li> <li>* Make some noise &amp; recruit new makers: set up hackathos/Webinars/ App in a day sessions</li> <li>* Start an App Catalogue</li> <li>* Extend env strategy: Enable Managed Environments</li> </ul>
Level 2	<i>Repeatable</i>	<ul style="list-style-type: none"> <li>* Start the communities: Makers channel, Yammer &amp; Teams</li> <li>* Prepare maker onboarding material/guidelines</li> <li>* Evaluate license needs/ get a grip on license allocation</li> <li>* Monitor the adoption: increase in number of apps/flows</li> <li>* Roll-out &amp; enforce guidelines</li> </ul>
Level 1	<i>Initial</i>	<ul style="list-style-type: none"> <li>* Monitor with analytics</li> <li>* Set an <b>Environment Strategy</b></li> <li>* Govern reactively based on patterns</li> <li>* Set up initial data policies - adapted to business needs</li> <li>* Secure with tenant-isolation</li> </ul>

Type of topics	Purpose	Examples
Community Engagement	Keeping employees updated and engaged in the program	<ul style="list-style-type: none"> <li>• Announcements: What's new, new champions</li> <li>• Monthly poll/questions</li> </ul>
Continuous Training Programs	Providing training opportunities for employees to increase their knowledge on the platform	<ul style="list-style-type: none"> <li>• Ask an expert</li> <li>• Show and tell</li> <li>• Demo day</li> <li>• Tips and tricks</li> <li>• Lunch and learn</li> <li>• Creating video content</li> <li>• Brainstorming/innovation sessions</li> </ul>
Success Stories	Continuously sharing successes with the business to showcase the wins being accomplished. This increases visibility and awareness to the program.	<ul style="list-style-type: none"> <li>• Intranet article</li> <li>• Newsletter</li> <li>• Video interview with a maker</li> </ul>
Technical Sustainment	Keeping updated with the latest changes and ensuring the environment is current	<ul style="list-style-type: none"> <li>• Cleanup environments of unused apps</li> <li>• Deploy Center of Excellence updates</li> <li>• Review COE direction and new apps and templates</li> <li>• Update data gateways</li> <li>• Review environment strategy, development standards, DLP</li> </ul>

# Power Platform Governance & Adoption Toolset

CoE Starter Kit  
& Digital  
Guardrails

Admin Team &  
Fusion Teams

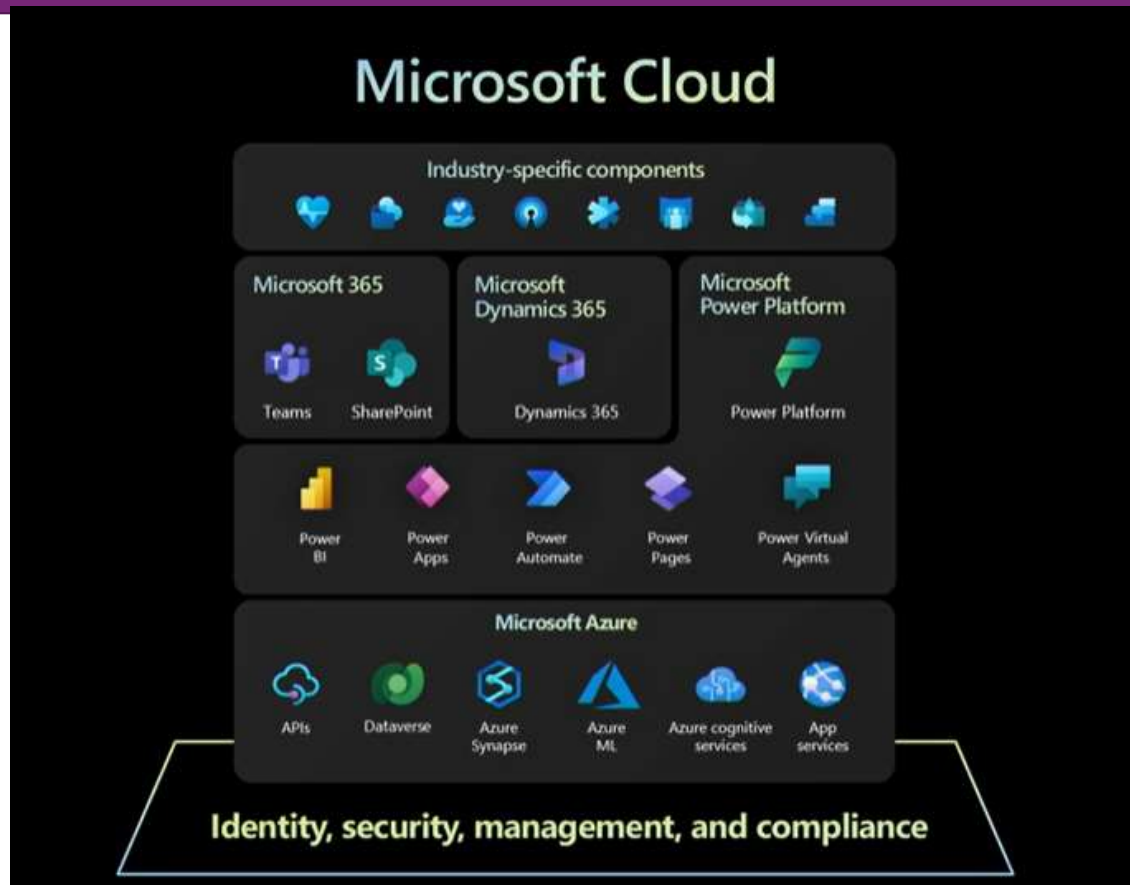
App Catalogue

Adoption  
Planning book

Innovation  
Backlog

KPI Benchmark  
on SMART  
Goals

# Leverage Azure Cloud



# Power Platform Admin Center

Power Platform admin center

Home

Environments

Analytics

Dataverse

Power Automate

Power Apps

Billing (Preview)

Licenses (Preview)

Settings

Resources

Capacity

Dynamics 365 apps

Power Apps assets

Power Pages sites

Help + support

Data integration

Data (preview)

Policies

+ New

Refresh

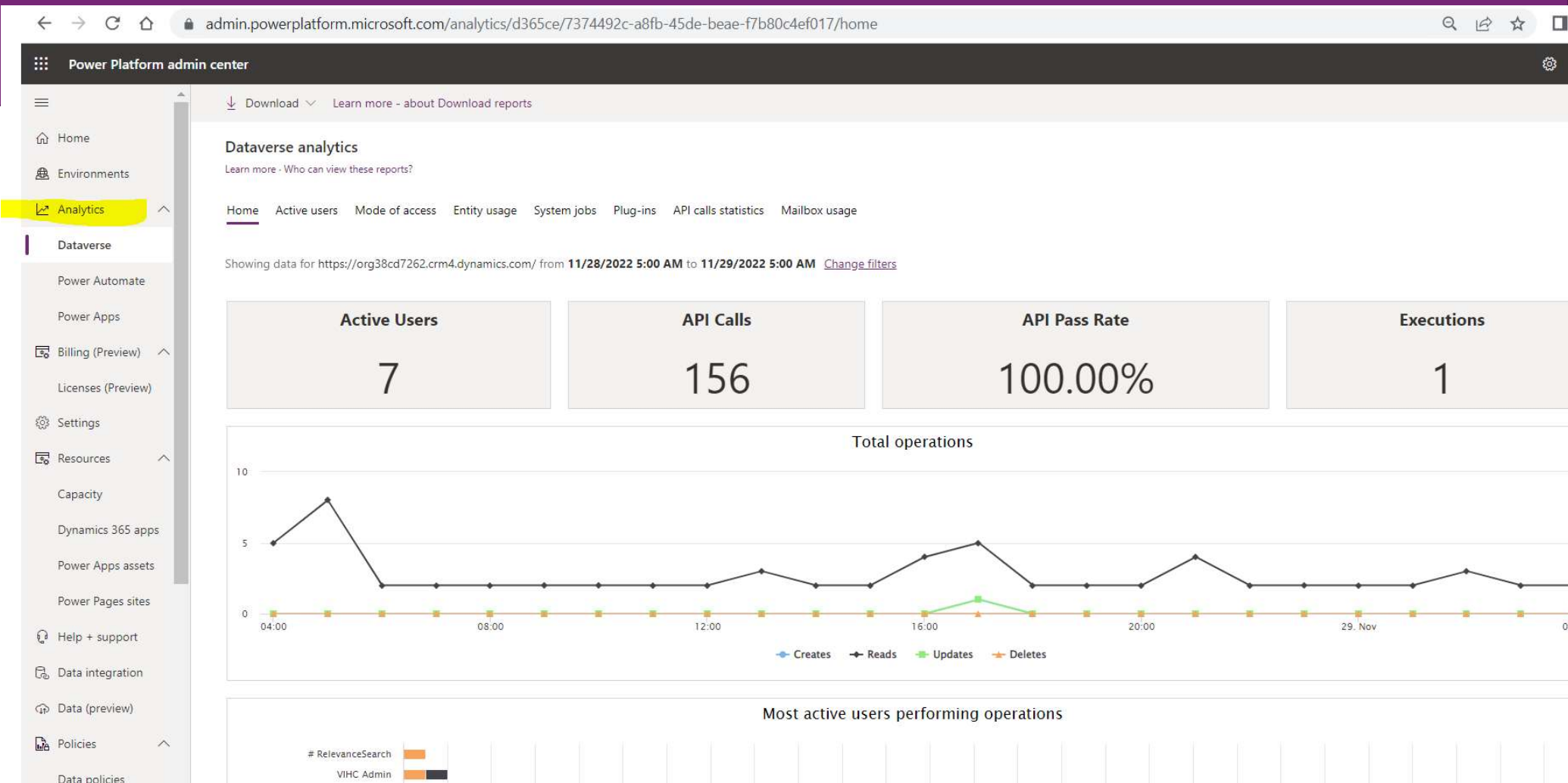
Recover deleted environments

Learn about Managed Environments

Environments

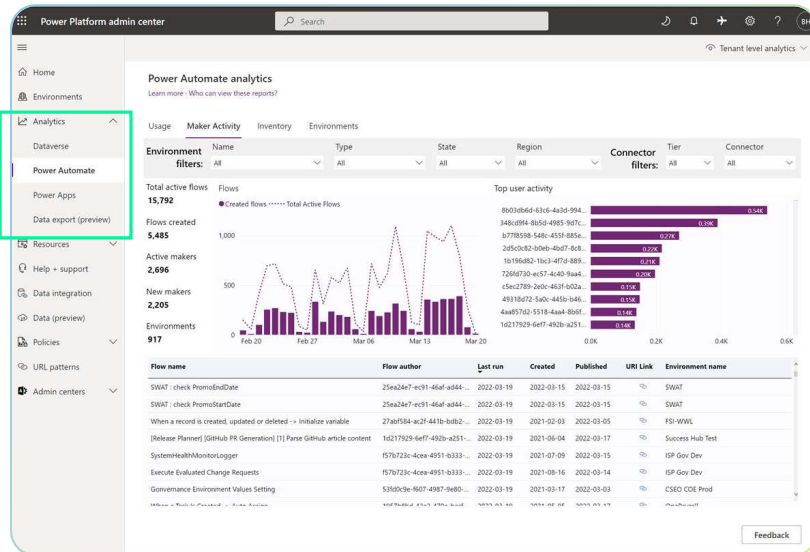
Environment		Type	Managed	State	Region	Created on ↓	Created by
CoE	...	Microsoft Teams	No	Ready	Europe	11/28/2022 5:59 PM	VIHC Admin
Sales Trial	...	Trial (2 days remaining)	No	Ready	Europe	11/01/2022 4:33 PM	Negar Shahbaz
Test - Oakdale	...	Microsoft Teams	No	Ready	Europe	06/02/2021 8:59 AM	VIHC Admin
Dataverse in Teams	...	Microsoft Teams	No	Ready	Europe	06/01/2021 7:30 AM	VIHC Admin
Negar Shahbaz's Environment	...	Developer	No	Ready	Europe	05/15/2021 5:23 PM	SYSTEM
Megan Bowen's Environment	...	Developer	No	Ready	Europe	05/15/2021 5:19 PM	SYSTEM
VIHC Admin's Environment	...	Developer	No	Ready	Europe	05/15/2021 5:14 PM	SYSTEM
Personal Productivity Space	...	Default	No	Ready	Europe	05/15/2021 3:45 PM	SYSTEM

# Power Platform Admin Center: Tenant-Level Analytics

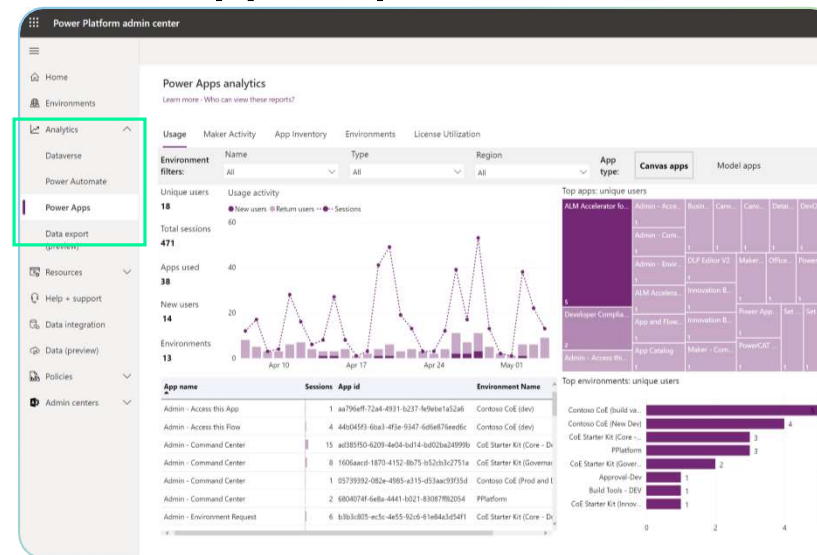


# Tenant-Level Analytics

## Power Automate Reports



## Power Apps Reports





# Tenant-Level Analytics

Home

Environments

Analytics

Dataverse

Power Automate

Power Apps

Data export

Resources

Help + support

Data integration

Data (preview)

Policies

Admin centers

Power Apps analytics

Learn more · Who can view these reports?

Usage · Maker activity · App inventory · Environments · License utilization

App filters:

Last opened

11 Less than 30 Days

21 Over 30 Days

31 Over 60 Days

41 Over 90 Days

51 Over 180 Days

Type

All

Environment filters:

All

Name

All

Type

All



Region

All

	Name	Owner	Type	Connections	Users	Groups	Last opened	Created
Apps								
1,411								
Makers								
28								
Shared use								
177								
Environments								
124								
Connections								
2,357								

# Tenant-Isolation

Power Platform admin center

Try the new admin center ☐  

Advisor

Security

Analytics

Billing

Settings

Copilot

Resources

Help + support

Data integration

Data (preview)

Policies

Data policies

Tenant isolation

Customer Lockbox

Enterprise policies

+ New tenant rule


Search

Tenant Isolation

Tenant isolation can be used to block external tenants from establishing connections into your tenant (inbound isolation) as well as block your tenant from establishing connections to external tenants (outbound isolation). [Learn more](#)

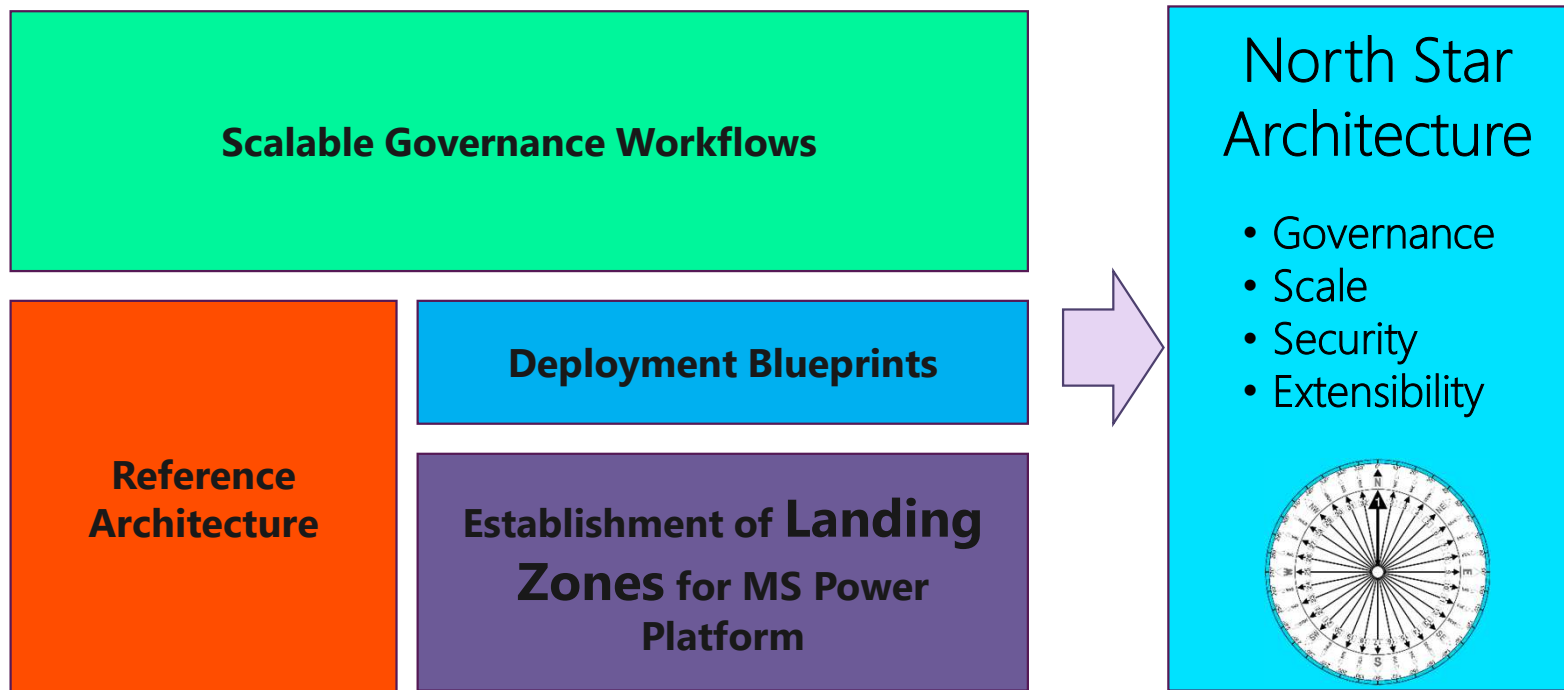
You can add/edit up to 50 rules in the grid below when Tenant Isolation is On as well as Off. However, these rules will only be enforced when Tenant Isolation is On.

On

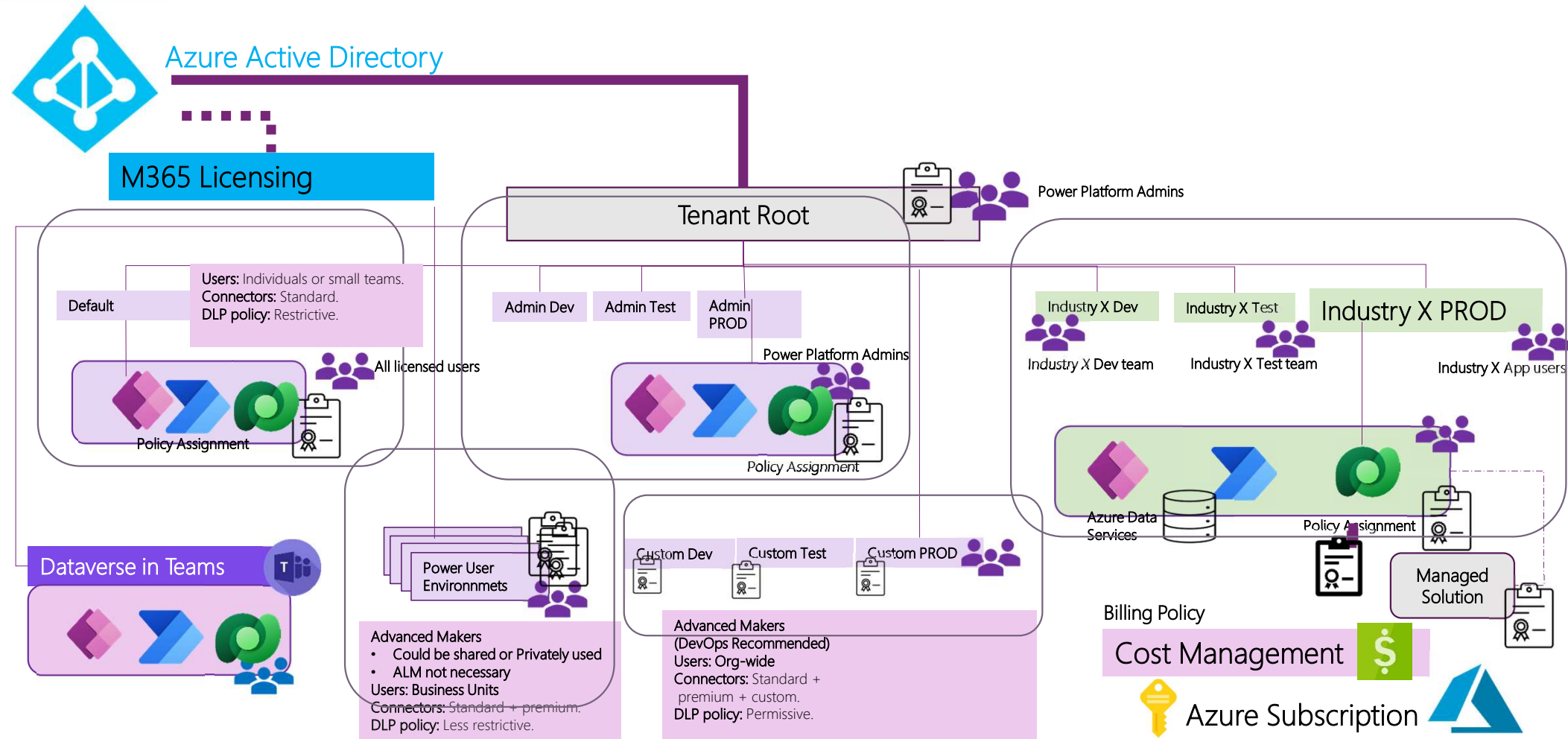


No allowed tenants

# Governance, Architecture & Guardrails - Blueprint



# Environment Strategy – North Star Architecture



# Environment Strategy Checklist

- ☐ Assign your admins the Microsoft Power Platform service admin or Dynamics 365 service admin role.
- ☐ Restrict the creation of net-new production environments to admins.
- ☐ Treat the default environment as a user and team productivity environment for your business groups.
- ☐ Establish a process for requesting access to—or creation of—non-default environments.
- ☐ Dev/test/production environments for specific business groups or applications.
- ☐ Individual-use environments for proof of concepts and training workshops.
- ☐ Establish tenant and environment level data loss prevention (DLP) policies.
- ☐ Clearly communicate your organization's environment strategy to makers.
- ☐ Tenant isolation: Secure your environment

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- ❑ Tenant isolation: Secure your environment

- **Sandbox:** For Development & Test by App Makers/Developers. Comes with Reset, Delete & Copy operations

- **Community(Developer):** Access to Power Apps premium functionality, Dataverse, and Power Automate for individual use

- **Default:** Automatically created per tenant, All tenant users can create/edit apps in this Dataverse environment with a database

- **Production:** Accessed by Admins & App users, Operational Apps & Flows for intended use (Managed Environment)

# Managed Environments

Power Platform admin center

Home

Environments

Analytics

Billing (Preview)

Settings

Resources

Capacity

Dynamics 365 apps

Power Apps assets

Power Pages sites

Help + support

Data integration

Data (preview)

Policies

Admin centers

Ask virtual agent

Deselect Open Resources Settings Convert to production Delete History

Environments

Environment	Type	Managed
Sales Trial	Trial (2 days remaining)	No
Test - Oakdale	Microsoft Teams	No
Dataverse in Teams	Microsoft Teams	No
Negar Shahbaz's Environment	Developer	No
Megan Bowen's Environment	Developer	No
VIHC Admin's Environment	Developer	No
Personal Productivity Space	Default	No

NOTE: A Managed Environment requires all users running apps or flows in that environment to have a standalone Power Apps or Power Automate license.

Enable Managed Environments

Increase visibility and control for Sales Trial. [Learn more](#)

Once enabled, all users will need Power Apps or Power Automate licenses to continue using apps and flows in this environment.

View licensing details

Limit sharing

Help reduce risk by limiting how widely canvas apps can be shared. [Learn more](#)

☒ Don't set limits

☐ Exclude sharing with security groups

☐ Limit total individuals who can share to 

No limit

Usage insights

Get adoption insights, like top apps and flows, in this environment. [Learn more](#)

☒ Include insights for this environment in the weekly email digest

☐ Add additional recipients for the weekly email digest

Data policies

Help safeguard your organizational data by limiting the connectors available. [Learn more](#)

☐ See active data policies for this environment

Enable

Close

Power BI

CoE BYODL Dashboard

BYOD\_CoEDashboard\_JuneDashboard\_updat... | Data updated 9/5/22

PPU Trial: 31 days left

Search

1

Settings

Download

Help

Feedback

Profile

Pages

Introduction

Overview - Power Apps

Overview - Power Aut...

Overview - Chatbots

Environments

Environment Capacity

Microsoft Teams Envir...

Apps

Cloud flows

Makers

Desktop flows

Virtual Agents

Power Apps Portals

Custom Connectors

App Connections

App Risk Assessment

App Archive

App Usage

App Shares

App Maker Insights

App License Assessment

SharePoint Integration

Cloud flow Connections

Cloud flow Archive

Cloud flow Risk Asses...

Cloud flow Usage

File

Export

Share

Chat in Teams

Get insights

Subscribe

Edit

Filters

Search

There aren't any filters to display.

MONITOR

OVERVIEW - POWER APPS

OVERVIEW - POWER AUTOMATE

OVERVIEW - CHATBOTS

ENVIRONMENT OVERVIEW

TEAMS ENVIRONMENT OVERVIEW

CUSTOM CONNECTORS

DEEP DIVE - APPS

DEEP DIVE - CLOUD FLOWS

DEEP DIVE - DESKTOP FLOWS

DEEP DIVE - CHATBOTS

DEEP DIVE - PORTALS

OVERVIEW - BUSINESS PROCESS FLOWS

OVERVIEW - SOLUTIONS

Query basic inventory (Environments, Apps, Flows, Makers, Connectors, Audit Logs) at scale and monitor usage across your entire tenant and at environment level. These reports also support appropriate drill downs, trending, filtering (maker department/country/city, connector usage, premium feature usage)

GOVERN

APP RISK ASSESSMENT

APP ARCHIVE

APP LICENSE ASSESSMENT

CLOUD FLOW RISK ASSESSMENT

CLOUD FLOW ARCHIVE

SHAREPOINT INTEGRATION

DESKTOP FLOWS ARCHIVE

DESKTOP FLOWS RUN DETAILS

DESKTOP FLOWS ERRORS

DESKTOP FLOWS RISK ASSESSMENT

Perform risk assessments based on viral sharing, connector or operation usage, identify complex flows and orphaned or unused resources. Take action through an embedded app to take ownership, archive or delete the resource.

NURTURE

MAKERS

APP GURUS

APP ADOPTION

APP SHARES

APP USAGE

APP GURUS

YoY GROWTH

Find your star app and flow makers, see what connectors they are using, where they are based (department/city/country) and how they are adopting the Power Platform.



# Microsoft CoE Starter Kit

## Admin



- CORE Components

## Admin, Makers & Users



- Governance Components



- Nurture Components



### Standalone Add-ons

ALM

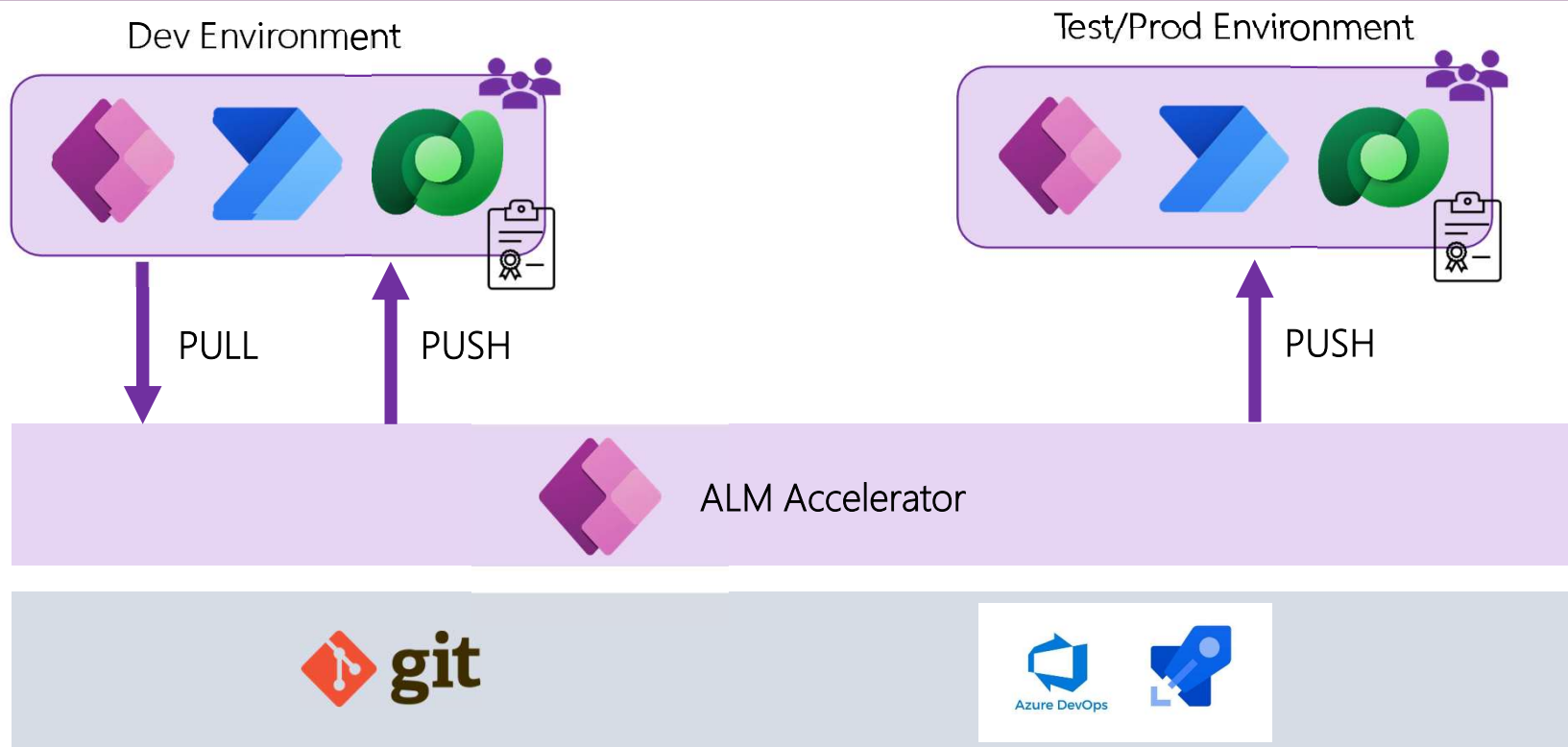
Theming

Innovation Backlog

ALM Accelerator for Power Platform (AA4PP)

ALM Accelerator for Makers (AA4M)

# ALM Accelerator



# Fusion Teams: Power PODs

- Depending on your requirement, your team can have different variety of skills.

## Power Pod

### Business Analyst

Identify/Qualify business needs where the business may benefit from a new or improved Power App. Provide high-level business requirements.

### Functional Consultant

Experienced Power Platform configurator. Ability to transform needs into Design. Defines data structures and simple forms

### Lead Tech. Consultant

Defines connectors, integrations and more complex forms. Defines ALM processes and works through technical challenges

### Developer

Works with the team to bring functionality to life.

### Test Analyst

Defines Test plans by working with stakeholders and BAs. Ensures applications meets requirement before release

### Developer

Works with the team to bring functionality to life.

## One Team

Form a pod by combining the skills necessary from either your internal resource or our specialists.

### In-house

IT Admin

Functional Consultant

Business Analyst

### External Help

Developer

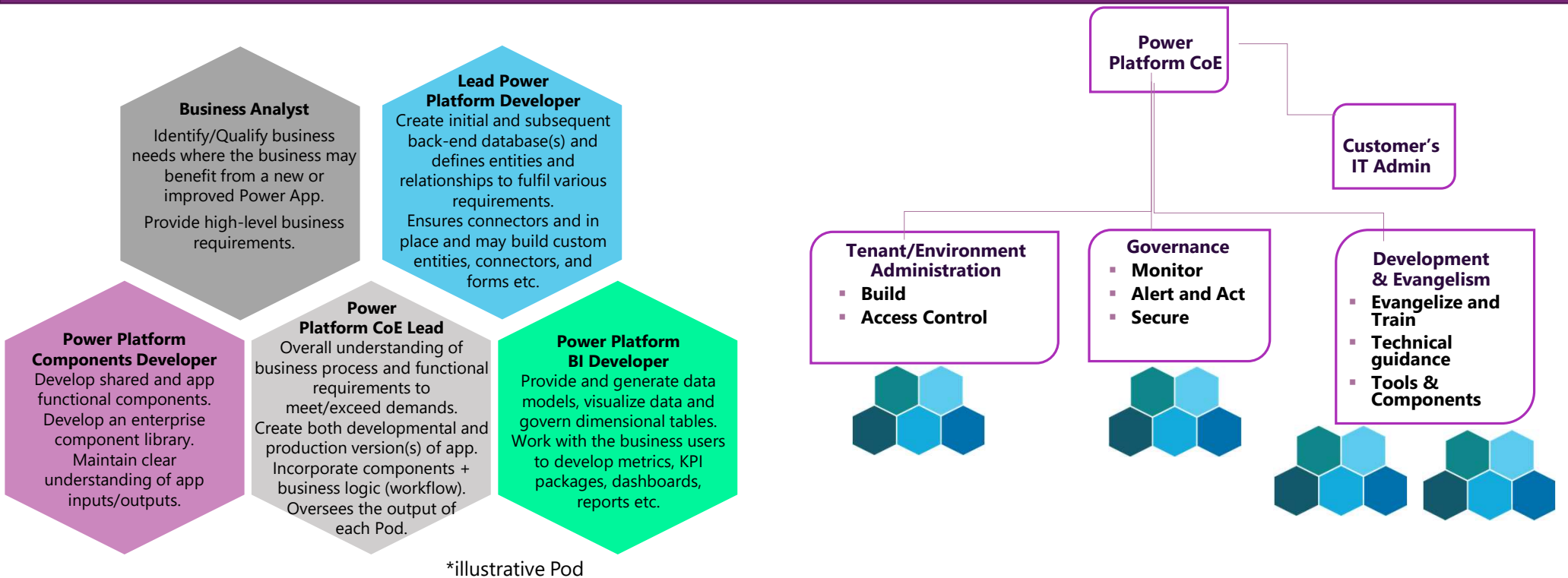
Adoption Specialist

Functional Consultant

Technical Architect

# CoE Admin Team:

- Governance Framework
- Architectural Integrity (Build)
- Success Framework
- Training & Knowledge
- Community & Nurture



# Operation Plan & Nurture – Adoption Planning Book

## A Backlog of actions that revolve around Security, Community, Governance & Monitoring & Innovation

- ❑ [Automate the creation of environments](#) for developers by building a request and approval process for them to follow.
- ❑ Implement [Application Lifecycle Management](#) by using Azure DevOps Build Tools or GitHub Actions.
- ❑ Automate the clean-up of unused environments, apps, and flows.
- ❑ Identify critical and production applications based on usage, and promote them to [appropriate staged environments](#) (development/test/production) to ensure changes made in development do not break end-users in production.
- ❑ Establish an [automated process](#) to get more information from makers about their apps, such as business justification, impact of an outage, and risk assessment to allow you to get a better picture of what your makers are building.
- ❑ Continue to [measure the business value](#) your makers and apps add, to showcase the impact Power Platform is adding to your organization.

# Typical backlog of activities for CoE team

Type of topics	Purpose	Examples
Community Engagement	Keeping employees updated and engaged in the program	<ul style="list-style-type: none"><li>• Announcements: What's new, new champions</li><li>• Monthly poll/questions</li></ul>
Continuous Training Programs	Providing training opportunities for employees to increase their knowledge on the platform	<ul style="list-style-type: none"><li>• Ask an expert</li><li>• Show and tell</li><li>• Demo day</li><li>• Tips and tricks</li><li>• Lunch and learn</li><li>• Creating video content</li><li>• Brainstorming/innovation sessions</li></ul>
Success Stories	Continuously sharing successes with the business to showcase the wins being accomplished. This increases visibility and awareness to the program.	<ul style="list-style-type: none"><li>• Intranet article</li><li>• Newsletter</li><li>• Video interview with a maker</li></ul>
Technical Sustainment	Keeping updated with the latest changes and ensuring the environment is current	<ul style="list-style-type: none"><li>• Cleanup environments of unused apps</li><li>• Deploy Center of Excellence updates</li><li>• Review COE direction and new apps and templates</li><li>• Update data gateways</li><li>• Review environment strategy, development standards, DLP</li></ul>

# Typical Activities around Nurture & Reporting

Frequency	Activities
Daily	<ul style="list-style-type: none"><li>• Keep updated with latest Microsoft Power Platform news</li><li>• Respond to questions from Citizen Developers</li></ul>
Weekly	<ul style="list-style-type: none"><li>• Welcome new members</li><li>• Host Show &amp; Tell sessions</li><li>• Host Q&amp;A Sessions or Lunch &amp; Learns</li><li>• Post to your organization's Power Platform community to keep users engaged: e.g., tips and tricks, use case examples, how to, praise etc.</li></ul>
Monthly	<ul style="list-style-type: none"><li>• Create and update video content/ how to guides and training content.</li><li>• Create success stories to post and showcase</li><li>• Post about Power Platform updates in your Community: e.g., MS Teams/ Yammer/ Intranet</li><li>• Host monthly engagement event: e.g., innovation session, hackathon with specific departments etc.</li><li>• Extend knowledge with User Group meetup: e.g., invite an external speaker</li><li>• Reward program: praise and reward citizen developers</li></ul>
Yearly	<ul style="list-style-type: none"><li>• Monthly meetings with Power Platform Admin Team to review adoption progress and new features</li><li>• Quarterly meetings with Leadership to show adoption progress</li></ul>

# Team Touchpoints

Frequency	Agenda	Attendees
Weekly	<ul style="list-style-type: none"><li>• Review current progress with the adoption</li><li>• What's new/ upcoming</li><li>• Issues/ roadblocks</li></ul>	Working Team
Bi Weekly	<ul style="list-style-type: none"><li>• Review reporting and metrics</li><li>• What's new/ upcoming</li><li>• Issues/ roadblocks</li></ul>	Team Leads
Monthly	<ul style="list-style-type: none"><li>• Review reporting and metrics</li><li>• Review any new features updates/announcements from Microsoft</li><li>• Outstanding issues/ concerns</li></ul>	Manager and Leads
Every Quarter	<ul style="list-style-type: none"><li>• Status update to Leadership on adoption progress</li><li>• Success stories</li><li>• Plan next step in the roadmap</li></ul>	Managers and Leadership



# One Team vs Parallel Streams of Work



**Task Planner**

**Tech Calendar**

**Adoption Calendar**

# Administration Task Planner

GitHub - microsoft/coe-starter-kit

microsoft / coe-starter-kit Public

< > Code Issues 413 Pull requests 2 Discussions Actions Projects 2 Wiki Security Insights

main 14 branches 49 tags Go to file Code

jenschristianschroder revert pipeline repo to ref main branch (#4267) ✓ a487388 5 days ago 1,117 commits

.attachments/HOW_TO_CONTRIBUTE	initial contrib guide (#580)	2 years ago
.github	Adding JEST Tests to PR Loop (#4207)	11 days ago
ALMAcceleratorForMakers	Moving export pipeline to resources (#3992)	last month
ALMAcceleratorSampleSolution	Moving export pipeline to resources (#3992)	last month
CenterofExcellenceALMAccelerator	New version of AA4PP Demo tenant Hands on Lab (#4098)	25 days ago
CenterofExcellenceAuditComponents	Core December for testing of the setup wizard (#4220)	6 days ago
CenterofExcellenceAuditLogs	Moving export pipeline to resources (#3992)	last month
CenterofExcellenceCoreComponents	Core December for testing of the setup wizard (#4220)	6 days ago
CenterofExcellenceCoreComponentsT...	Moving export pipeline to resources (#3992)	last month
CenterofExcellenceInnovationBacklog	Moving export pipeline to resources (#3992)	last month
CenterofExcellenceNurtureCompone...	Core December for testing of the setup wizard (#4220)	6 days ago
CenterofExcellenceResources	revert pipeline repo to ref main branch (#4267)	5 days ago
Theming	Moving export pipeline to resources (#3992)	last month
admintaskanalysis_core	Moving export pipeline to resources (#3992)	last month
coe-cli	Bump minimatch from 3.0.4 to 3.1.2 in /coe-cli (#4166)	11 days ago

# Administration Task Planner

## Team breakdown - experience & personas

### Task aggregated effort

20.83

Tasks performed daily (hours)

158.33

Tasks performed weekly (hours)

66.00

Tasks performed monthly (hours)

4.33

Tasks performed quarterly (hours)

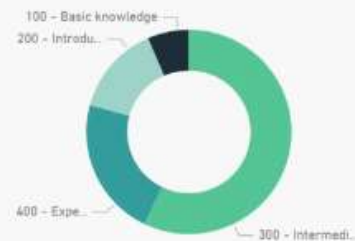
0.58

Tasks performed yearly (hours)

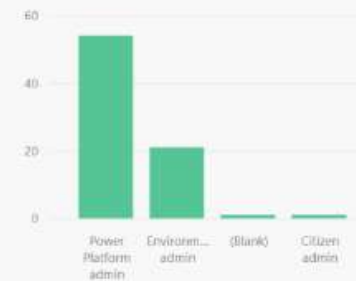
197.67

Tasks performed all-fox (hours/year)

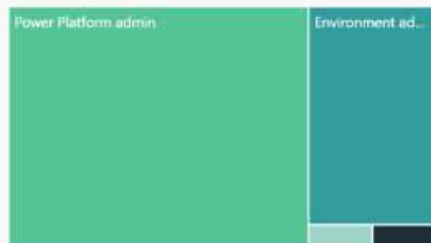
### All tasks - experience levels required



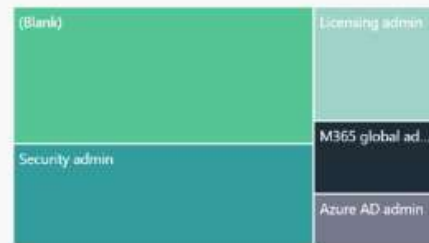
### Core admin persona - count of tasks



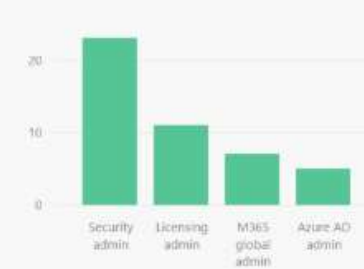
### Core admin persona - tasks



### Peripheral admin persona - tasks



### Peripheral persona - count of tasks

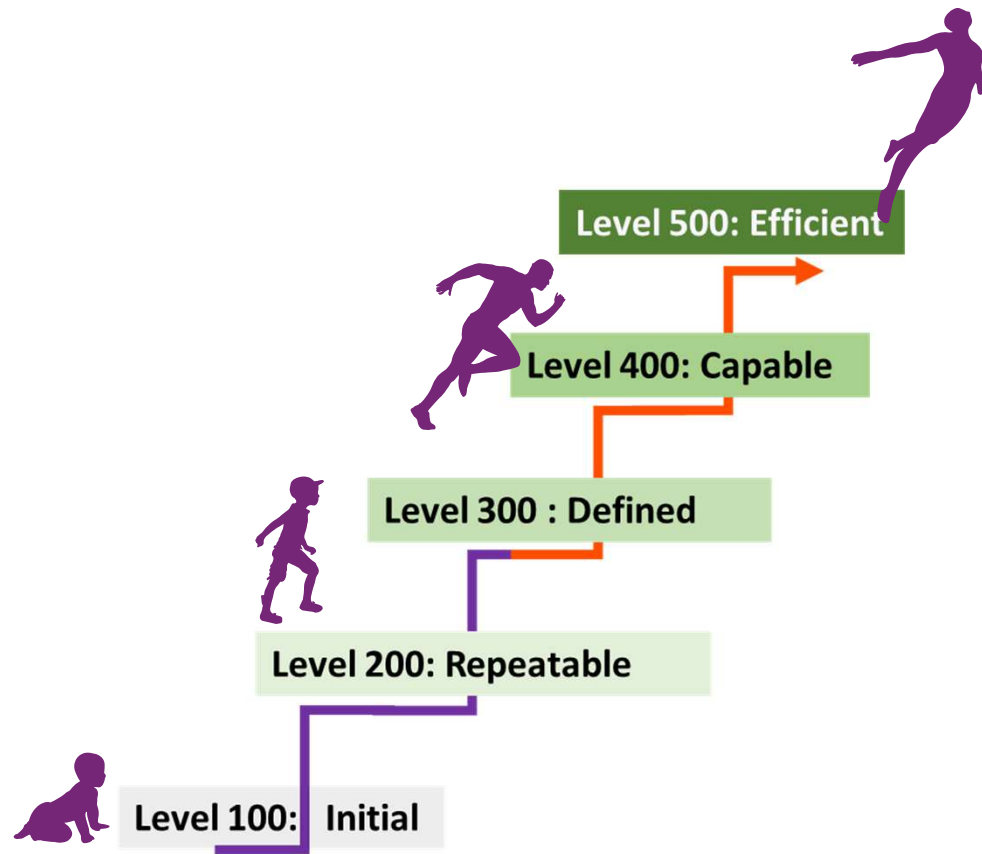


# Technical Calendar

[Month] Sample						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Clean up environments (quarterly)	Clean up unused applications (quarterly)			Review COE Reports		
			Deploy Center of Excellence Updates	Review COE Reports		
			Update Data Gateways	Review COE Reports		
Review environment strategy, development standards, DLP	Review COE direction and new apps and templates		Post on Power Platform updates	Review COE Reports		

# Adoption Calendar

- CRAWL Calendar
- WALK Calendar
- RUN Calendar



## Crawl Calendar

[Month] Sample				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Announcements/ New Members			Ask an Expert	Function Friday/ Resources
	Show and Tell / Video Post/ Demo Day		Ask an Expert	Function Friday/ Resources
		Tips and Tricks / Art of the Possible/ Praise	Ask an Expert	Function Friday/ Resources
	Show and Tell / Video Post/ Demo Day		Ask an Expert	Function Friday/ Resources

## Walk Calendar

[Month] Sample				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Announcements / New Members	Show-and- tell/Demo Session Power Apps Drop-in	Monthly Poll / Question		Function Friday/ Resources
	PowerApps Drop-in	Show and Tell / Video Post/ Demo Day	Ask an Expert	Function Friday/ Resources
	PowerApps Drop-in	Tips and Tricks / Art of the Possible/ Praise		Function Friday/ Resources
	PowerApps Drop-in	Show and Tell / Video Post/ Demo Day	Ask an Expert	Function Friday/ Resources

# Run Calendar

[Month] Sample				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Announcements/ New Members	Announcements	Monthly Poll / Question	Meet a Citizen Developer	Function Friday/ Resources
Power Apps	Power BI	Show and Tell / Video Post/ Demo Day	Ask an Expert	Function Friday/ Resources
Power Apps	Automate	Tips and Tricks / Art of the Possible/ Praise	Meet a Citizen Developer	Function Friday/ Resources
Power Apps	Power BI	Show and Tell / Video Post/ Demo Day	Ask an Expert	Function Friday/ Resources

# KPI Benchmarks on SMART Goals Success Hub



# Hunt Down Business Objectives for Business Value

Office workers spend on average **69 Days** a year on administrative tasks.

## **Digitize & Automate your Business**

Enabling the Power Platform, your business can quickly replace repetitive tasks, digitising and scaling your processes and reporting

A mobile phone is used by **60%** of employees globally for work related activities.

## **Embrace the Benefits of Mobility**

Power Apps are natively mobile and can actively use device features such as cameras, GPS and Bluetooth to deliver online and offline apps where your users need them most.

Adoption of low code techniques is accelerating digital innovation & transformation

## **Accelerate Digital Transformation**

Citizen development partnered with independent development pods can utilize Power Platform to quickly roll out transformative technologies quickly and at low cost.

# Measure Success Criteria

- Identify key performance indicators (KPIs) that should improve based on adopting various business scenarios.
- Establish KPI benchmarks using SMART goals

**Specific:**

Clear and unambiguous. Answering questions "What, why, who, and where?"

**Measurable:**

Concrete, clearly demonstrating progress.

**Achievable:**

Reasonable, not extreme.

**Realistic:**

In line with the realities of the stakeholders.

**Time related:**

Linked to a specific target date. Answering the question "when?"

# Typical Success Criteria

Success measure	Measurement method	Example goal
<b>Reduced operating costs</b> <ul style="list-style-type: none"> <li>Replace third-party tools with Power Platform</li> <li>Use Power Platform for development of custom solutions</li> <li>Avoid on-premise run costs by retiring legacy and on-prem solutions and replacing them with Power Platform solutions</li> </ul>	<b>Quantitative</b> <ul style="list-style-type: none"> <li># of third-party applications retired</li> <li># of legacy solutions retired</li> <li># of Power Platform solutions used in production</li> </ul>	<ul style="list-style-type: none"> <li>Replace 20% of third-party apps by end of year</li> <li>Replace 10% of legacy and on-prem apps</li> <li>Reduce custom software development by 10%</li> <li>Use x number of Power Platform solutions in production</li> </ul>
<b>Increased productivity</b> <ul style="list-style-type: none"> <li>Faster time to market through using low code and reducing development time of solutions</li> <li>Increased number of makers able to develop tools that can replace paper and manual processes</li> <li>Ability to complete tasks on a mobile device instead of having to go to a desk.</li> </ul>	<b>Quantitative</b> <ul style="list-style-type: none"> <li>Process efficiency gains</li> <li>Time savings by using Power Platform solution instead of paper/manual processes</li> <li>Qualitative</li> <li>End user surveys</li> </ul>	<ul style="list-style-type: none"> <li>x number of makers</li> <li>x amount of time saved by using Power Platform solution instead of manual process</li> <li>10% fewer repetitive tasks</li> <li>20% fewer data entry errors / less data loss on manual processes</li> </ul>
<b>Improved collaboration</b> <ul style="list-style-type: none"> <li>Reduce Shadow IT by having full visibility of Power Platform solutions that are being built</li> <li>Fusion team collaboration between low-code and pro-code makers</li> </ul>	<b>Qualitative</b> <ul style="list-style-type: none"> <li>Maker surveys</li> <li>End-user surveys</li> </ul>	<ul style="list-style-type: none"> <li>x number of makers</li> <li>Satisfaction score on end-user surveys</li> </ul>
<b>Improved employee engagement</b> <ul style="list-style-type: none"> <li>Employees are motivated to help the organization achieve its digital transformation goals</li> <li>Employees have increased learning opportunities and career paths available to them</li> </ul>	<b>Qualitative</b> <ul style="list-style-type: none"> <li>Employee surveys</li> </ul>	<ul style="list-style-type: none"> <li>Employee engagement improves by 15% within 6 months</li> <li>x number of employees who complete training / advance their career with Power Platform</li> </ul>

# Reporting

Who will you report progress to?

- *Executive Sponsor*
- *Steering Committee*

How often?

- *Monthly*

In what format?

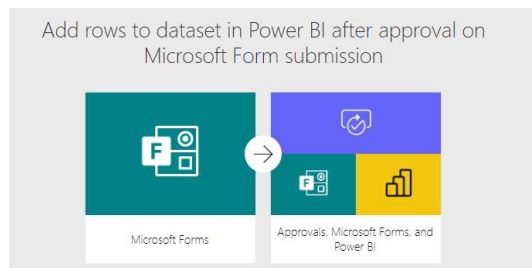
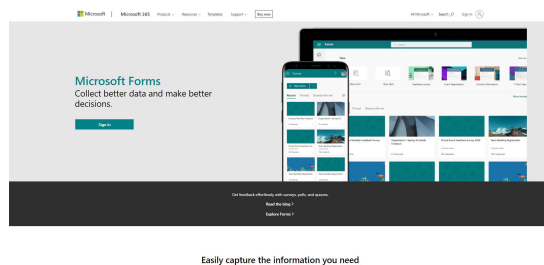
- *Share success scorecard during meeting and post to Teams channel after monthly meeting for access by all key stakeholders*

Using which vehicles?

- *PowerPoint*
- *Power BI*

# Start Tracking

Distribute surveys to gather data about your makers' knowledge of and satisfaction with the new Power Platform services. The results will help you determine how successful the rollout has been and get you thinking about how to incorporate this feedback into actionable next steps.



# Sample Survey Questions for the Initial phase:



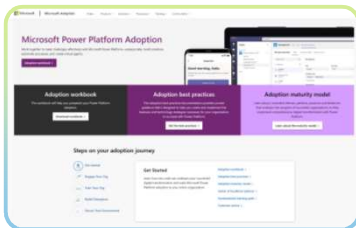
1. Have you heard of Microsoft Power Platform?
  - ☐ Yes, and I am a maker
  - ☐ Yes, but I am not a maker
  - ☐ No
2. Have you attended one of our internal training events, hackathons, or show & tell sessions?
  - ☐ Yes, and I am applying the new skills now
  - ☐ Yes, but I am not yet able to apply the new skills
  - ☐ No, not relevant to my role
  - ☐ Did not know about them
3. How satisfied are you with the internal Power Platform adoption program?
4. What else would you like to see as part of our Power Platform adoption program?



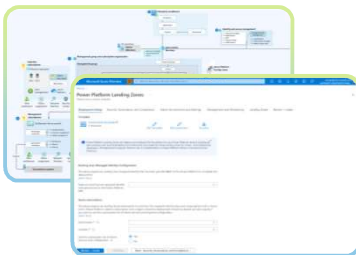
# Useful Links & References



Center of Excellence Starter Kit  
[aka.ms/CoEStarterKit](https://aka.ms/CoEStarterKit)



Power Platform Adoption Guidance  
[adoption.microsoft.com/powerplatform](https://adoption.microsoft.com/powerplatform)



Reference Architectures and Landing Zones  
[aka.ms/NorthStarPowerPlatform](https://aka.ms/NorthStarPowerPlatform)

# Tack!



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